

## AGENDA

### MONTROSE CITY COUNCIL MEETING

JANUARY 13TH 6:00 PM COMMUNITY CENTER

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – December 9th Meeting Minutes

#### SPECIAL TOPICS:

- Mark Miles – Cornhole Tournament Fundraiser Summer 2026
- Sioux Metro Growth Alliance
- Open Sealed Bids for Cub Cadet Lawn Mower

#### OLD BUSINESS

- City Punch List Review
- Housing Grant Updates

#### NEW BUSINESS

- Sherriff Monthly Report Review
- Appoint 2 council members to attend Rural Fire Board Meeting Tuesday Feb. 17<sup>th</sup> / 7:00pm
- Dirt Road Mag with CFC
- Music Festival Campground Sites

#### DEPARTMENT REPORTS

- Maintenance updates
- Finance:
  - Annual Pet Licensing Due by January 31<sup>st</sup>, 2026
  - Missing Deed Project
  - Cash Applied Budget Appropriation; moving \$xx,xxx from GF into MontOP MM Approval  
Reference Resolution No. 2025-008
  - CIP Project area Letters-Map
  - 2026 Tree Grant approved by DANR- Order trees approval  
Select Planting DATE-May
  - Annual Humane Society Contract Renewal
  - Resolution No. 2026-001 Annual Wage Resolution Approval
  - Resolution No. 2026-002 Election Board Pay
  - Budget Supplement ORD No. 2026-001
  - Policy Review for 2026: 2024 Pool Manual, 2024 Camping Terms and Conditions, 2024 Seasonal Camping Patron Policy, 2019 Employee Handbook, 2023 City/County Mutual Aid Agreement for Emergency Management, 2019 Procurement Policy.
  - (3) Appointments-Motion needed for:
    - Official Newspaper, Bank Depository with assigned Signers, City Attorney  
Dean Hammer; Mason Breitling (Deputy City Attorney)
  - Montrose City Volunteer List in council packet: Fire Dept; Parks/Rec
  - EOY Revenue; EOY Expenses; EOY Water and Sewer; Odell Interest
- End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

#### PAY VOUCHERS - **PRINTOUT**

#### HEARING OF THOSE PRESENT

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

#### EXECUTIVE SESSION

- Personnel

ADJOURN (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

**City of Montrose**  
**Resolution 2022-005**  
**Set Meeting Decorum Policy**

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- \* The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- \* Citizens must be recognized by the presiding officer prior to speaking.
- \* Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- \* In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- \* Speakers will conduct themselves in a civil and respectful manner at all times.
- \* Speakers will address the presiding officer.
- \* Questions to council members or city staff will be facilitated by the presiding officer.
- \* Speakers will state their name and address.
- \* Speakers will make an effort to speak clearly.
- \* Speakers will make an effort to speak succinctly.
- \* Speakers will not interrupt members of the City Council nor City Staff
- \* Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- \* Speakers will refrain from making comments of a personal nature regarding others.
- \* Name-calling and/or obscenity is forbidden.
- \* Shouting, yelling or screaming is forbidden.

\*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

\*Council attendees (audience) should refrain from private conversation during meetings.

\*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

\*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

\*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

\*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

**Disregard of these rules will be met with the following consequences:**


1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.


All other municipal or state laws and enforcements will apply.

BE IT RESOLVED the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:

  
\_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

  
\_\_\_\_\_  
Justin Hageman  
City of Montrose Mayor

Adopted: November 8<sup>th</sup> 2022  
Published: 11-17-22 \$69.79  
Effective: December 7<sup>th</sup>, 2022

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –December 9th, 2025**

On **December 9th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:00pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch not present. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-155

Moved by council Vogel, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-156

Moved by council Hanisch, seconded by council Scheff for approval of the November 11th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Twedt Construction; Jeff Twedt was present to discuss the 2026 city street repair bid. North church street from Elder Street to Main street, and the intersection of Dakota Ave and 1<sup>st</sup> Avenue was presented as a bid. This bid was 18 feet width from center and 3 inch asphalt replacement. The north end of Lynn Ave and the south end of Lynn avenue and Michael circle was presented in a separate bid. CIP water main replacement on 1<sup>st</sup> Avenue bid was also discussed along with 2 fire hydrants that were installed in 1988. The CIP water main replacement will consist of a week and a half of traffic control, temporary water supply for the project for the houses lining the 2 block project area, water samples during the replacement for the state lab and cutting a trench in the existing asphalt toward the west side of 1<sup>st</sup> avenue.

North side of Montrose slurry seal vs fog seal vs chip seal was also discussed for 2026.

Action 25-157

Moved by council Hanisch, seconded by council Vogel, for approval of a CIP water main replacement project with Twedt Construction Co. on first avenue in the amount of \$99,850.00 and the replacement of 2 fire hydrants from Core&Main in the project area in the amount of \$11,800 starting in 2026. Budget Supplement from enterprise funds to be done in January. **Roll Call:** All favored no opposition. Motion carried.

Action 25-158

Moved by council Vogel, seconded by council Scheff, for approval to remove, reshape and replace Church Avenue from Main street to Elder street, not including the intersections and the removal, reshape and replacement of the intersection of Dakota and 1<sup>st</sup> Avenue with 3 inch asphalt. This does not include private curb or gutters, just city roads up to 18 feet wide from center. The price bid was accepted from Twedt Construction Co in the amount of \$92,278.75. Project will be funded through the general fund street budget. Project will commence in the summer of 2026. **Roll Call:** All favored no opposition. Motion carried.

Action 25-159

Moved by council Scheff, seconded by council Vogel, for approval to have the finance officer apply to the Sioux Falls and surrounding communities' slurry seal bid. This process is a non-committal bid for a potential slurry seal on all streets north of main street for 2026. Supplement Budget from Money Market Reserve would be the source of funding if approved. **Roll Call:** All favored no opposition. Motion carried.

**OLD BUSINESS:**

City Punch list reviewed.

FO gave the breakdown of the firewood sales process with Campspot point of sale interface page. Since the city owns the campground, if the city is going to sell firewood, the city needs to also charge a state and city tax and report/expend annually to the department of revenue. This can all be set up within the Campspot website and the city accounting software. The biggest barrier to this process is the wood storage area plan. A budget supplement would have to be done as this woodshed was not included in the 2026 budget. The council decided to table this process until the 2027 budget talks commence.

FO asked to paint the campground bathhouse in the spring of 2026. Colors were presented to the council members and there is room for this improvement in the campground repairs budget.

Action 25-160

Moved by council Hanisch, seconded by council Scheff, for approval for the FO to paint the campground bathhouse exterior only in the spring of 2026. **Roll Call:** All favored no opposition. Motion carried.

Sealed Bid for the Cub Cadet lawn mower is scheduled for January 13<sup>th</sup> council meeting. Bids must be turned in by 3:00pm on January 13<sup>th</sup> and will be opened by the Mayor in the public meeting.

No Housing grant updates for December's meeting.

**NEW BUSINESS:**

Sheriff Reports reviewed.

SD Legislation has changed the City and School election date options moving forward. Election date options are June 2<sup>nd</sup> and November 3<sup>rd</sup>. Advertising for these elections has also changed to 6 months prior to election day. FO asked the council members to choose an election day for 2026 so the vacancy advertising may be done in December 2025 if June is chosen.

FO also discussed the need for a combined election agreement between the city and the school. This agreement outlines shared financial responsibilities regarding advertising, election board pay and training and order supply costs. The county auditor highly recommends that every city/school combined election have a current agreement in place.

**Action 25-161**

Moved by council Vogel, seconded by council Hanisch, for approval to hold city elections on June 2nd 2026. **Roll Call:** All favored no opposition. Motion carried.

**Action 25-162**

Moved by council Vogel, seconded by council Hanisch, for approval of signature of participation in the combined city/school election agreement moving forward; to be re-evaluated every 3 years. **Roll Call:** All favored no opposition. Motion carried.

The council reviewed the Rates, Fees and Fines Resolution for 2026 possible changes. FO reviewed water/sewer rates and gave updates regarding revenues and expenditures in both accounts for 2025. Pool daily admission fees, individual passes, family passes and swimming lesson rates were reviewed in comparison with other surrounding cities. Camping nightly rates and seasonal rates were reviewed in comparison with surrounding campgrounds; size of campgrounds and amenities considered.

Council members did not want to increase any pool or campground rates for 2026. FO stated that a city tax of 2% was not included in the rates in the past for camping. SD Department of Revenue requires a State Tax collection of 4.2%, a City Tax of 2% and a tourism tax of 1.5% to be collected at the end of every year from the city. Finance officer will adjust the city tax rate collection within Campspot for compliance.

Zoning fence ordinance discussed. Proper height restrictions for the front and side yards reviewed, setbacks reviewed.

**DEPARTMENT REPORTS**

Council Hanisch reported the city pay loader is having some electrical issues and is unable to go in reverse. Trans source has been contacted for repairs needed.

FO presented the 2026 city inventory list for council review. Inventory reflects updated city property assets and insurance cross reference information.

FO presented 2025's building permit history for council review. For 2025, the city's zoning department approved 29 building permits. In 2024 17 building permits were approved, and in 2023 21 building permits were approved.

FO asking to purchase the approved budgetary computers and software for the city office as the finance computer and windows 2010 software is outdated and causing problems with needed updates.

**Action 25-163**

Moved by council Hanisch, seconded by council Vogel, for approval of FO to purchase a new finance computer and necessary software for city finance role. This was an approved budget item for the 2026 budget year. **Roll Call:** All favored no opposition. Motion carried.

End of month bank account balances reviewed by council.

**DECEMBER VOUCHERS:****PAID Between Meetings**

29574e	FEDERAL TAX PAYMENT	11/21/25	\$539.76	Payroll Taxes
29577e	FEDERAL TAX PAYMENT	12/5/25	\$558.44	Payroll Taxes
00040e	CAMPSPOT	11/19/25	\$163.55	Camp Reservation Fees
00041e	CLOVER CONNECT	12/3/25	\$49.16	ACH Card Fees for Campground
29578E	SD DOR	12/4/25	\$223.28	Garbage Tax Reporting for November
29579e	SD DOR	12/5/25	\$3,863.79	Annual Campground/Pool State/City/Tourism Taxes
30881	SD RETIREMENT SYSTEM	12/2/25	\$653.12	Monthly Reporting
29576e	SEWER TRANSFER OUT TO MM	11/19/25	\$36,000.00	Transfer to Sewer MM Reserve
30880	THE SECURITY STATE BANK	12/1/25	\$408.80	Certified Mail; Camp; Office; Zoning; Parks/Rec; Prime membership
29575e	WATER TRANSFER OUT TO MM	11/19/25	\$43,000.00	Transfer to Water MM Reserve

**PAID at Council Meeting**

30882	A&B BUSINESS	12/9/25	\$243.98	Monthly IT Service; Printer Contract
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30884	ADDY DISPOSAL	12/9/25	\$2,994.00	Monthly Garbage Fee
30885	BADGER METER	12/9/25	\$67.43	Monthly cellular/network fees
30886	BIERSCHBACH EQUIPMENT	12/9/25	\$194.00	Lift Rental for XMAS lights on Main St.
30887	CITY OF MONTROSE	12/9/25	\$1.89	Monthly UB Bill
30888	DANR	12/9/25	\$450.00	Annual membership for 2026
30901	DELL RAPIDS LAW FIRM	12/9/25	\$242.00	Lawyer Fees
30889	GOLDEN WEST	12/9/25	\$177.96	Monthly Office Phone Bill
30890	IRON WHEEL	12/9/25	\$323.75	Comm. Center Pipe Cap
30891	JOSH HANISCH	12/9/25	\$75.98	Fuel Reimbursement for Lift Rental SF Run
30892	KINGBROOK RURAL WATER	12/9/25	\$5,168.30	Monthly Water Purchase-Usage
30893	MCCOOK CO. AUDITOR	12/9/25	\$1,733.50	Monthly Sheriff Fee
30894	MCCOOK CO. EMS, INC.	12/9/25	\$762.06	Monthly Ambulance Fee
30895	MENARDS	12/9/25	\$59.88	Office Supplies; Cleaning gloves
30896	MIDAMERICAN ENERGY	12/9/25	\$154.32	Prior month Usage
30902	MONTROSE GAS PLUS	12/9/25	\$113.60	Fuel for city equipment
30897	NEW CENTURY PRESS	12/9/25	\$142.20	Mtg. Minutes
30904	NICOLE SIEMONSMA	12/9/25	\$28.82	Water Sample Trips to Salem Nov/Dec
30898	PFEIFER IMPLEMENT	12/9/25	\$494.40	Annual Skid Loader Service
30899	SDML	12/9/25	\$665.00	SDML Annual Membership Dues for 2026
30903	SOUTHEASTERN ELECTRIC COOP	12/9/25	\$2,194.55	Monthly Electric Bill
30900	STURDEVANTS	12/9/25	\$342.28	Shop Supplies; Skid Loader Maintenance; Payloader Maintenance
TOTAL PAID:			\$102,089.80	

**Pay-roll**

	Finance Officer		\$4,240.00	2 pay periods - November
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,247.57	2 pay periods - November
	TOTAL SALARIES:		\$5,587.57	
	GRAND TOTAL:		\$107,677.37	

Action 25-164

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.  
**Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: Jeff Twedt discussed the new water service line installation for citizen Duxbury property north and outside of city limits. The current water line north of Montrose is a 6 inch service line.

Action 25-165

Moved by council Binder, seconded by council Scheff to enter into Executive Session at 7:32pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-166

Moved by council Binder, seconded by council Vogel to Exit Executive Session at 7:46pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-167

Moved by council Scheff, seconded by council Binder to **Adjourn** at 7:47pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: \_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

\_\_\_\_\_  
City Mayor or Council President

Published once at the approximate cost of: \_\_\_\_\_  
Publish Date: \_\_\_\_\_

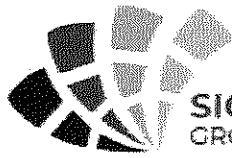
# SPECIAL TOPICS

Mark Miles

Summer 2026







**SIOUX METRO**  
GROWTH ALLIANCE



196 E. 6th St., Suite 200  
Sioux Falls, SD 57104

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**WE HELP BUSINESSES  
GROW AND THRIVE**

# PUBLIC NOTICE

## INVITATION TO BID

The City of Montrose intends to sell: 54" Residential LAWN MOWER

Category: Parks and Recreation

Make: CUB CADET

Model: ZT1-54

Year: 2023

Status: Used – Great Condition; 148.5hrs

Serial# 1A09PH10296

For further information, please reach out to the City of Montrose Maintenance Dept. at:

Montrose Maintenance Tech  
605-471-9790  
Email: montrose@goldenwest.net

Each bid shall be opened publically and each bidder name shall be recorded.

The Montrose City Council Members reserve the right to accept or reject any or all bids, waive informalities in bidding, or to accept the bid and/or alternates, which best serve the interest of the Owner.

If two or more competitive sealed bids submitted are identical in price and product quality, the bids are the low bid, and no resident bidder preference is applicable, the purchasing agency may:

- (a) Award the bid by lottery to one of the identical low bidders; or
- (b) Reject all the bids and resolicit bids for the required supplies, services, or public improvement SDCL 5-18A-5

Bids must be received no later than: 3:00pm on January 13<sup>th</sup>, 2026 either electronically or manually in the City Office.

Bids may be withdrawn by later no later than: 3:00pm on January 13<sup>th</sup>, 2026 either electronically or manually in the City Office.

Sealed bids will be opened on: January 13<sup>th</sup>, 2026 in the Montrose Community Center: 100 W Main Street, Suite B; Montrose SD – during the regular monthly meeting held by the City Council Members, starting at 6pm.

Please specify "Cub Cadet Lawn Mower" on the envelope and include Bidder name.

Delivery Address: City of Montrose  
100 W Main Street, Suite A  
Montrose, SD 57048

Mailing Address: City of Montrose  
PO BOX 97  
Montrose, SD 57048

Electronic Delivery: montrose@goldenwest.net

Published: December 26<sup>th</sup> 2025 & January 1st, 2026

Publish Cost: \$51.32

Salem Special Newspaper  
Salem, SD 57058

OLD BUSINESS

# CITY PUNCHLIST ITEMS

CITY OF MONTROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
<b>CAMPGROUND NEEDS</b>				
New Picnic Table Assemble (10)				
Underside Picnic Table stencil				
Dead Tree Removal E Clark Street				
Firewood Shed for 2027?				
Bathhouse supply closet light fixture replace				
External Campground bathhouse paint				Spring 2026
<b>BASEBALL FIELD NEEDS</b>				
Concession/Restroom remodel				Summer/Fall 2026
Storage building soffit repair				
Storage building new lock				
<b>Basketball/Tennis Court</b>				
Install Pickleball posts/nets				Posts here June 2025
Sand Volleyball Tear out?				
<b>STREET REPAIRS</b>				
Church Ave; Dakota Ave				2026 Twedt Co.
CIP Water Main replacement 1st Ave				2026 Twedt Co.
Possible Slurry Seal / Crack Sealing				SF Application
<b>WATER TOWER SHED</b>				
New water shed building plan/Dave Bochee				Growing Water Fund

Revised: 1/9/26

NEW BUSINESS

**City of Montrose**  
**December 2025 Law Enforcement Report**

**Hours**

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>December</u>	31
Hours Required for Month	44.29
Hours Worked by McCook County Sheriff's Office	61.20

**Contacts**

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	0
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	3
Warnings Issued	3
Citations Issued	0
Warrants	1
Welfare Check	2

*2 - speeding warning  
1 - headlight warning*

Date Prepared: 12/31/2025

# City of COUNTY

## December 2025 Law Enforcement Report

### Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of <u>December</u>	31
Hours Required for Month	0:00
Hours Worked by McCook County Sheriff's Office	20:25

### Contacts

911 Hang-Up	0
Accident	9
Alarm	0
Animal Complaint	3
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	3
Other	17
Protection Order	0
School Patrol	0
Theft	1
Transport	1
Traffic Stops	10
Warnings Issued	7
Citations Issued	3
Warrants	1
Welfare Check	1

1 - tailight warning  
 6 - speeding warning  
 3 - speeding citations

Date Prepared: 12/31/2025

# City of Canistota

## December 2025 Law Enforcement Report

### Hours

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>December</u>	30
Hours Required for Month	128.57
Hours Worked by McCook County Sheriff's Office	174.5

### Contacts

911 Hang-Up	0
Accident	3
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	1
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	1
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	2
Other	0
Protection Order	0
School Patrol	19
Theft	1
Transport	
Traffic Stops	1 - 1 - Speeding warning
Warnings Issued	1
Citations Issued	0
Warrants	0
Welfare Check	1

Date Prepared: 12/31/2025



# City of Spencer

## December 2025 Law Enforcement Report

### Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>December</u>	31
Hours Required for Month	11.07
Hours Worked by McCook County Sheriff's Office	46.5

### Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	0
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	1
Warnings Issued	1 - seatbelt warning
Citations Issued	0
Warrants	0
Welfare Check	0

Date Prepared: 12/31/2025

# City of Bridgewater

## December 2025 Law Enforcement Report

### Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>December</u>	31
Hours Required for Month	66.43
Hours Worked by McCook County Sheriff's Office	110.25

### Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	3
Disturbance	0
Domestic Assault	1
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	0
Protection Order	0
School Patrol	6
Theft	0
Transport	0
Traffic Stops	3
Warnings Issued	3
Citations Issued	0
Warrants	0
Welfare Check	2

2-speeding warning  
1-Light warning

Date Prepared: 12/31/2025

# City of Salem

## December 2025 Law Enforcement Report

### Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>December</u>	31
Hours Required for Month	230.29
Hours Worked by McCook County Sheriff's Office	251.75

### Contacts

911 Hang-Up	1	
Accident	2	
Alarm	2	
Animal Complaint	1	
Assist	1	
Bar Checks	0	
Burglary	0	
Child Abuse	2	
CHINS	0	
Disturbance	1	
Domestic Assault	1	
DUI	0	
Intentional Damage	1	
Investigations	0	
Mental Health	0	
Missing Persons	0	
Motorist Assist	0	
Other	10	
Protection Order	0	
School Patrol		
Theft	0	
Transport	2	
Traffic Stops	8	} 4 - speeding warning 2 - Lights warning 1 - citation exhibition 1 - Stop Sign warning
Warnings Issued	7	
Citations Issued	1	
Warrants	1	
Welfare Check	3	

Date Prepared: 12/31/2025

# Montrose

[illegible]

# County

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	1	0	1	0	0	0	4	1	0	2	1	0	10
Accident	7	5	11	12	6	8	14	17	15	16	23	9	143
Alarm	0	0	0	0	0	0	1	0	0	0	0	0	1
Animal Complaint	1	5	5	3	5	1	4	2	6	17	4	3	56
Assist	1	5	4	6	5	6	9	1	6	8	5	1	57
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Abuse	0	0	0	0	0	0	0	0	1	0	1	0	2
CHINS	0	1	0	0	2	0	2	0	0	0	0	0	5
Disturbance	0	0	0	0	1	0	2	0	0	0	1	0	4
Domestic Assault	0	0	0	2	1	0	0	1	2	0	0	0	6
DUI	2	1	0	2	0	0	3	0	1	3	2	0	14
Intentional Damage	0	0	0	1	0	1	0	0	3	0	0	0	5
Investigations	0	0	1	6	1	2	0	2	1	1	1	0	15
Mental Health	0	0	1	1	2	0	0	0	1	0	0	0	5
Missing Persons	0	1	0	0	0	0	0	0	0	0	0	0	1
Motorist Assist	7	3	7	10	4	13	10	12	2	6	2	3	79
Other	14	19	21	23	32	24	30	15	14	28	12	17	249
Protection Order	1	1	0	0	0	0	0	0	0	0	0	0	2
School Patrol	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft	0	0	3	1	1	1	1	0	1	1	1	1	11
Transport	0	0	0	2	2	3	0	0	1	0	2	1	11
Traffic Stops	63	52	59	35	34	93	110	65	41	49	26	10	637
Warnings	44	34	43	20	21	54	72	42	31	33	20	7	421
Citations	19	18	16	15	9	28	28	20	9	14	6	3	185
Warrants	1	0	0	1	1	0	1	0	0	0	0	1	5
Welfare Check	2	3	2	1	3	2	6	5	5	1	0	1	31
	163	148	174	141	130	236	297	183	140	179	107	57	1955

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	0	0	1	0	0	0	1	0	0	0	0	0	2
Accident	2	0	1	0	0	0	0	3	0	1	0	0	8
Alarm	1	0	2	0	0	0	0	0	0	1	0	0	4
Animal Complaint	0	1	0	1	0	0	0	0	0	0	0	0	2
Assist	1	1	0	0	0	2	5	3	0	0	2	0	14
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Abuse	0	1	0	0	0	0	0	0	0	0	0	0	1
CHINS	0	0	2	1	4	0	1	0	1	0	0	0	14
Disturbance	1	0	1	0	0	2	0	1	0	1	0	0	5
Domestic Assault	0	0	0	0	1	0	0	0	2	0	0	1	4
DUI	0	0	0	0	0	0	1	0	0	0	0	0	1
Intentional Damage	0	0	0	0	0	0	1	0	0	0	0	0	1
Investigations	3	2	0	1	0	4	1	2	2	1	1	0	17
Mental Health	0	1	1	0	0	1	0	0	0	1	0	0	4
Missing Persons	0	0	0	0	0	0	1	0	0	0	0	0	1
Motorist Assist	0	0	0	0	0	0	1	0	0	0	0	0	1
Other	5	2	4	3	1	5	10	1	2	5	0	0	38
Protection Order	0	0	0	0	0	0	0	0	0	0	0	0	0
School Patrol	0	1	0	7	3	0	0	16	16	18	12	6	79
Theft	0	0	0	0	1	0	0	0	1	0	0	0	2
Transport	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stops	10	14	11	10	5	19	11	8	6	11	8	3	116
Warnings	5	14	9	6	4	16	5	5	4	5	7	3	83
Citations	0	0	2	4	1	3	6	2	2	6	1	0	32
Warrants	0	0	0	2	0	0	0	1	0	0	0	0	3
Welfare Check	2	3	8	2	0	6	2	6	7	0	1	2	39
Hours Required	66.43	60	66.43	64.29	66.43	64.29	66.43	66.43	64.29	66.43	64.29	66.43	471
Hours Worked	78.75	96.75	92.75	136.5	116.6	119	115	109.1	134.6	155.5	116.5	110.25	599.03 excess hours

599.03 excess hours

[illegible]

891.6 excess hours

[illegible]



[illegible]



Montrose Rural Fire Board Meeting: **February 17<sup>th</sup>, 2026 - 7:00pm**

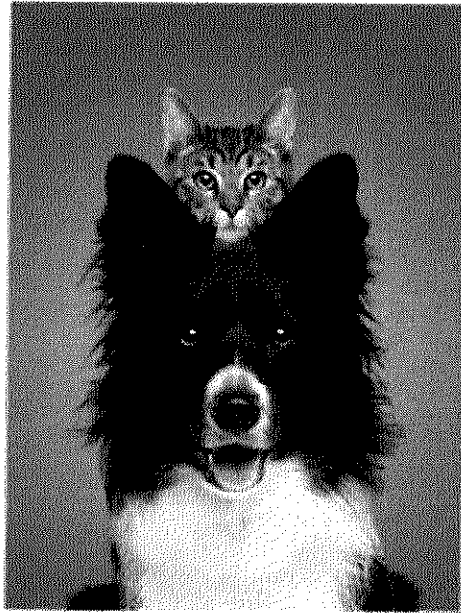
Montrose Township Year End Meeting: **February 24<sup>th</sup> 2026 - 7:00pm**

Montrose Township Annual Meeting: **March 3<sup>rd</sup> 2026 - 7:00pm**

Montrose Township Equalization Meeting: **March 17<sup>th</sup> 2026 - 7:00pm**

Montrose City Equalization Meeting: **TBD**

# DEPARTMENT REPORTS



## **2026 PET LICENSE RENEWAL TIME!**

Please provide your Annual Pet Fee separately from your water bill-- along with a copy of an up to date Rabies vaccination record if we don't already have one on file.

**Fixed Animals: \$5.00**

**Unaltered Animals: \$10.00**

100 W Main St.

# DEED RECORD NO. 108

251

McCook County, South Dakota

## QUIT CLAIM DEED

THIS INDENTURE, Made this 27th day of November, 1944 between Theo. Hamm Brewing Company, a corporation under the laws of the State of Minnesota, party of the first part, and James E. Kelley, 34th Ave. South and 85th, Minneapolis of the County of Hennepin and State of Minnesota, party of the second part,

WITNESSETH, That the said party of the first part, in consideration of the sum of ONE DOLLAR (\$1.00) AND OTHER GOOD AND VALUABLE CONSIDERATION to it in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, does hereby Grant, Bargain, Quitclaim, and Convey unto the said party of the second part, his heirs and assigns, Forever, all the tract or parcel of land lying and being in the County of McCook and State of South Dakota, described as follows, to-wit:

~~Rev. State~~ Lot Seventeen (17), Block Six (6), Montrose, McCook County, South Dakota, according to the plat thereof on file and of record in the office of the Register of Deeds in and for said County.

TO HAVE AND TO HOLD THE SAME, Together with all the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the said party of the second part, his heirs and assigns, Forever.

IN TESTIMONY WHEREOF, The said first party has caused these presents to be executed in its corporate name by its President and its Secretary and its corporate seal to be hereunto affixed the day and year first above written.

(COR. SEAL)

THEO. HAMM BREWING COMPANY

By Wm. Hamm, Jr.

Its President

E. A. Russell

Its Secretary

In Presence of  
D. Magnuson  
C. E. Hayes

STATE OF MINNESOTA,

County of Ramsey

33

On this 27th day of November, 1944, before me, a Notary Public within and for said County, personally appeared Wm. Hamm, Jr. and E. A. Russell to me personally known, who, being each by me duly sworn did say that they are respectively the President and the Secretary of the corporation named in the foregoing instrument, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by authority of its Board of Directors and said Wm. Hamm, Jr. and E. A. Russell acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

C. E. Hayes

Notary Public, Ramsey County, Minn.

My commission expires Oct. 4, 1945

Cash Applied

2026 Council Budget

# EXPENDITURES APPROPRIATIONS

Page 1

FUND 101 General Fund Council	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2026 Proposed	Notes
E 101-41100-41100 Wages	\$7,851.87	\$12,450.00	\$12,750.00	\$14,000.00	\$15,750.00	Mayor \$175/Council \$175
E 101-4100-41200 Social Security	\$486.82	\$771.90	\$790.50	\$900.00	\$1,000.00	\$10 per meeting per person
E 101-4100-41210 Medicare	\$113.87	\$180.57	\$184.92	\$250.00	\$300.00	\$4 per meeting, per person
E 101-4110-41800 Contingency	\$0.00	\$0.00	\$0.00	\$5,871.00	\$10,000.00	<5% Contingency Fund for 2026
E 101-41100-42200 Services	\$13,271.44	\$2,165.00	\$0.00	\$0.00	\$0.00	
42201 - Attorney Fees	\$0.00	\$2,120.00	\$1,838.00	\$2,500.00	\$2,500.00	
42202 - Schoentish Audit/Annual Report	\$0.00	\$2,000.00	\$16,300.00	\$2,500.00	\$15,000.00	2yr Audit (FO to do Annual Report)
42203 - Humane Society	\$0.00	\$537.74	\$88.20	\$650.00	\$300.00	
E 101-41100-42220 Dues & Memberships	\$94.16	\$0.00	\$16.00	\$50.00	\$70.00	Billboard Adver. Annual Renewal
E 101-41100-42300 Publishing	\$5,660.32	\$2,839.93	\$3,259.71	\$3,600.00	\$3,600.00	NCP
E 101-41100-42600 Supplies & Materials	\$16.00	\$32.59	\$0.00	\$0.00	\$0.00	
E 101-41100-42700 Travel	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	
E 101-41100-42900 Other Expenses	\$0.00	\$0.00	\$1,167.48	\$200.00	\$1,500.00	Possible SMGA Membership 1500
E 101-41100-51100 Transfer OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	Un-Assigned Fund Balance
E 101-41100-51500 BALL GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$218,609.00	Housing Grant 2025
E 101-41100-51501 MOON GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$206,031.00	Housing Grant 2025
Totals	\$27,494.48	\$24,695.33	\$38,771.21	\$30,521.00	\$674,660.00	

**City of Montrose**  
**P.O. Box 97**  
**100 W. Main St., Suite A**  
**Montrose, SD 57048**

**Phone: 605-363-5065**

**Fax: 605-363-3982**

**E-mail [montrose@goldenwest.net](mailto:montrose@goldenwest.net)**

**[www.cityofmontrosesd.com](http://www.cityofmontrosesd.com)**

January 14<sup>th</sup>, 2026

Residence Name  
1<sup>st</sup> avenue  
Montrose, SD 57048

RE: 2026 Montrose CIP Construction Plans on 1<sup>st</sup> Avenue

Dear ,

The City of Montrose is going to be removing, and replacing the Cast Iron Piping Water Service Line in the spring/summer of 2026 near your residence. The corresponding map shows the construction area, starting from Dakota street north, through Montrose Street on 1<sup>st</sup> Avenue. The project will involve cutting a trench on the west side of the existing asphalt road and replacing/upgrading 2 fire hydrants in the area.

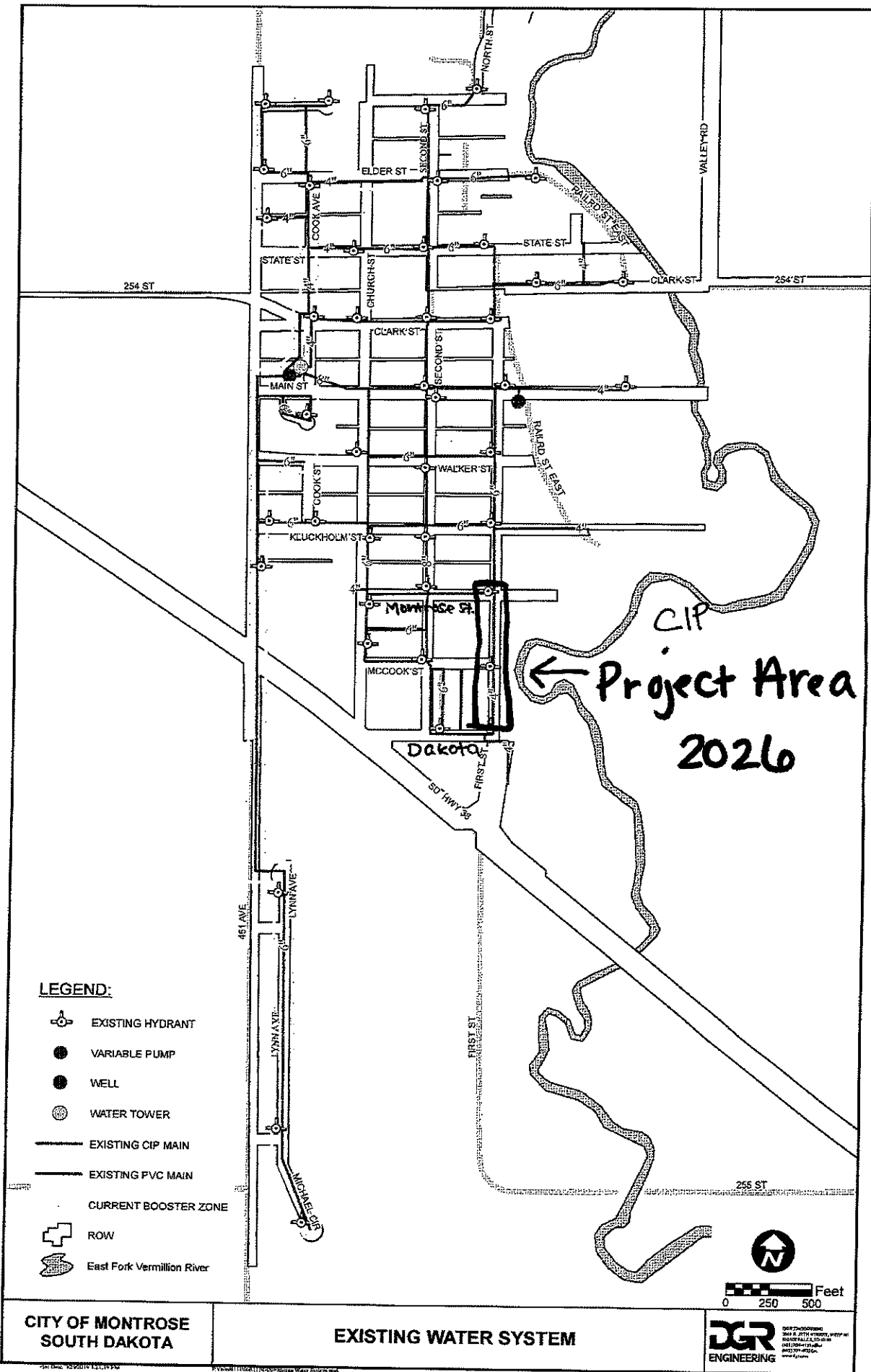
This letter of intent is to inform you about this project as it may impact your water supply and road travel. The timeline for completion is estimated to be 1 to 2 weeks, provided no project emergencies or variables occur. A temporary water supply will be provided for the homes on this service line during the project and traffic control measures will be in place.

If you have any questions about this project and would like to visit with a city council member, please request to be added to the next council meeting agenda through the city office. Thank you kindly,

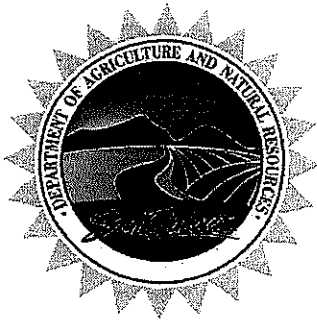
City Council Members  
Nicole Siemonsma, FO

City of Montrose, SD  
Monday-Friday  
8:30am – 3:00pm  
[montrose@goldenwest.net](mailto:montrose@goldenwest.net)  
605-363-5065









# Tree Grant

## DEPARTMENT of AGRICULTURE and NATURAL RESOURCES

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

December 29, 2025

Nicole Siemonsma  
City of Montrose  
PO Box 97  
Montrose, SD 57048

Dear Nicole,

Enclosed is a signed copy of your grant Award and Acceptance form. Please keep this copy for your records. You are now free to begin this project once you have reached your start date.

Please keep track of your expenses throughout the process, as we will need a copy of an invoice and proof of payment when requesting a reimbursement. Please make sure to include copies of official pay stubs and hours worked by each individual employee or volunteer when it comes to planting and maintenance of the trees. A tracking table has been included for your convenience, which should be used for each person participating with the project (to account for in-kind match if applicable). We will also need a completed Grant Completion & Reimbursement Form when submitting a payment request. One is included for your convenience. I have also included a copy of your approved proposal for your records.

If you have any questions throughout the process, please do not hesitate to contact John Hartland at 605-362-2830 or [John.Hartland@state.sd.us](mailto:John.Hartland@state.sd.us).

Sincerely,

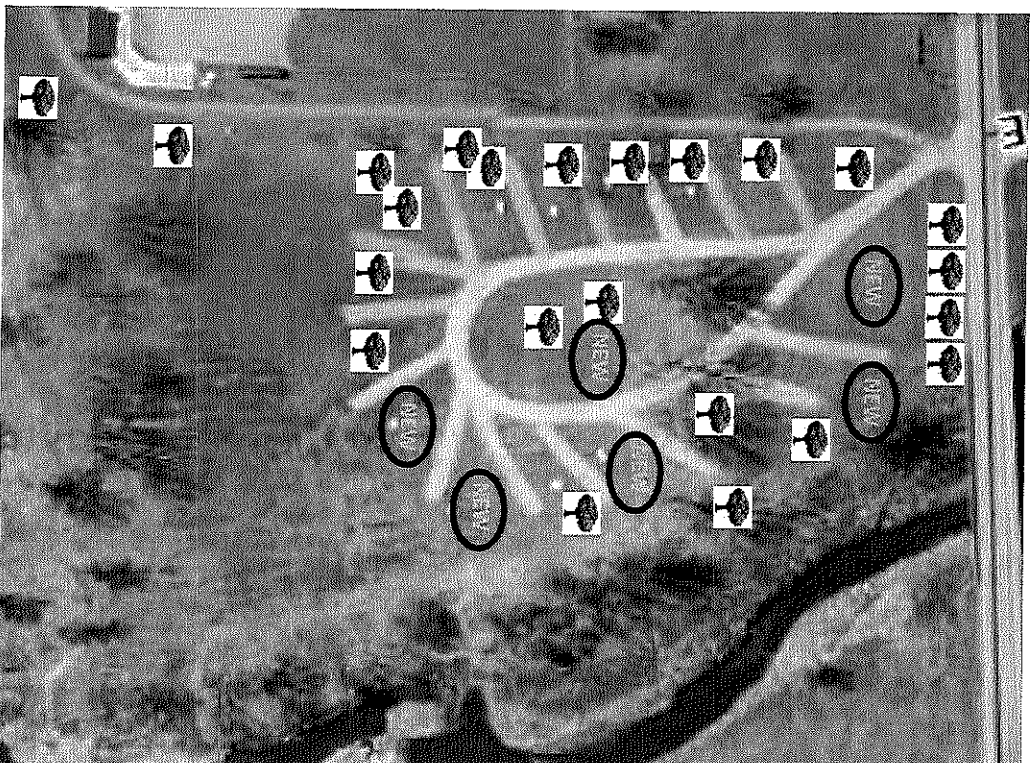
William K. Smith  
Division Director

Enclosure: Executed Grant Award and Acceptance Form, Approved Proposal Grant Completion & Reimbursement Form, In-kind Tracking Table

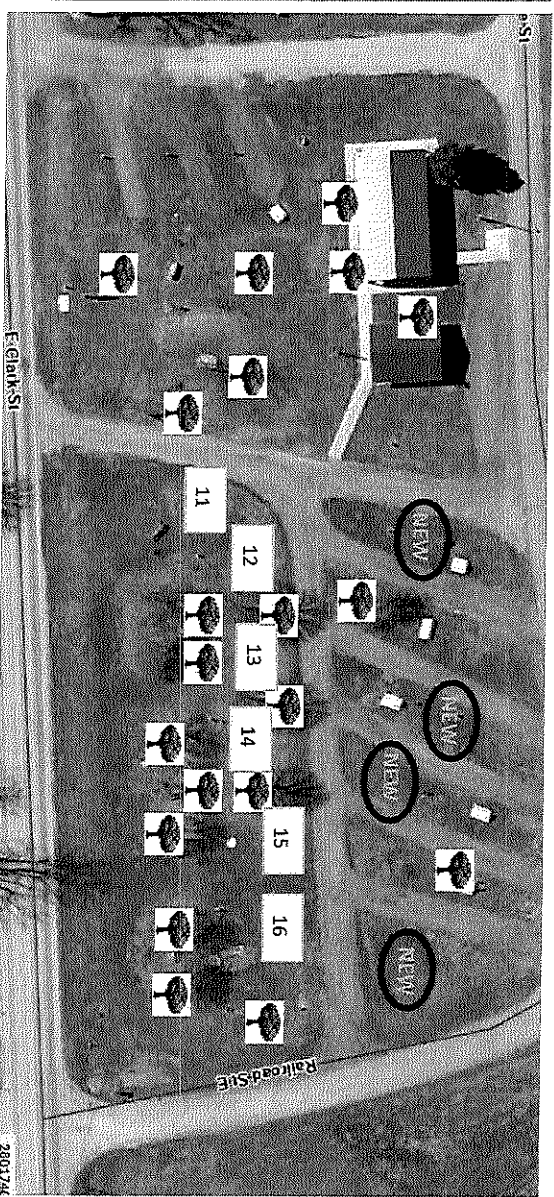
YEAR	TREE SPECIES
<b>2026</b>	(4) Triumph Elm (\$172.37ea) (2) Northern Catalpa (\$219ea) (2) Autumn Gold Ginkgo (\$288ea) (2) Autumn Splendor Buckeye (\$184ea) <b>(10) Trees \$2,074   (14) Watering Bags: \$420   Fuel: \$53</b>
Total: \$2,547	

Grant Award \$1,950.00 → 2026

**DANK TREE LOCATIONS - ANNUAL TREE GRANT**



**SOUTH CAMPGROUND**



**MIDDLE CAMPGROUND**

**2026 - Propose 10 new trees**

# Humane Society Agreement

## ANIMAL CONTROL SERVICES AND IMPOUNDMENT FACILITY OPERATIONS AGREEMENT For the Year 2026

This agreement is made and entered into as of the 1<sup>st</sup> day of January, 2026, by and between the CITY OF **MONTROSE**, SOUTH DAKOTA, hereinafter referred to as the "City" and the SIOUX FALLS AREA HUMANE SOCIETY, hereinafter referred to as the "SFAHS".

WHEREAS, SFAHS has established and is maintaining a shelter and impoundment facility (the "Facility") where animals, which have been picked up pursuant to the City ordinances, brought in by public citizens, or otherwise abandoned at the facility are cared for and handled pursuant to such ordinances and state laws; and

WHEREAS, the City believes that SFAHS is an appropriate party for handling animal related issues; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth below, the parties agree as follows:

### SECTION 1. Animal Care and Control Services.

- (a) SFAHS shall be responsible for responding to animal-related calls referred by the City or local Law Enforcement Officers. The City will be responsible for the enforcement of the animal control laws. SFAHS may perform all other animal related services and obligations delegated to SFAHS by the City at the discretion of SFAHS, including, but not limited to the following specific duties:
  - a. Humane Officers: SFAHS provides trained and commissioned Humane Officers whom are appointed pursuant to SDCL 40-2-6 for the City. Humane officers shall perform the following services in and for the City:
    - i. Work closely with local Law Enforcement for sheltering of animals that have been taken into custody by citizens and referred to the City for handling. Records of these actions shall be prepared and maintained and appropriate copies provided to the City.
      - 1. Animals will be returned to their owners or keepers immediately, if possible. If the return of the animal is appropriate, and if a violation has occurred, a summons and complaint may be issued by the Humane Officer to the owners or keepers if citations have been made available for use.
      - 2. Animals which cannot be returned to the owners or keepers will be impounded by the officers at the Facility for a period of five (5) days if the animal has identification in the form of implanted microchip or identification tags only, or for three (3) days if the animal does not have identification.
    - ii. Attempt to give emergency treatment to all injured animals reported to SFAHS. Animals that have, in the opinion of a Licensed Veterinarian or Humane Officer, sustained terminal injuries may be euthanized pursuant to SDCL 40-1-13.
    - iii. Respond to animal related problems referred to SFAHS by the appropriate dispatch department, including, but not limited to, City or Local Law Enforcement, however if the complaint violates any section of SDCL Chapter 40 and an animals well-being is compromised, Humane Officers may respond at their discretion.
    - iv. Cooperate with Law Enforcement and the City Attorney's Office in the prosecution of violations of the various animal control ordinances of the City, and County State's Attorney for State Violations.

- v. Maintain personnel and equipment available for 24-hour emergency animal rescue services in the case of injured, aggressive, neglected animals, or at law enforcement request, seven days a week, pursuant to SDCL 40-1-4.
- vi. Maintain personnel and equipment available for operations regarding nuisance animal complaints, stray animals, or ordinance enforcement during business hours of 8am-5pm only.

## SECTION 2. Facility and Services.

- (a) Facility:
  - a. SFAHS shall provide all physical plant and equipment for the operation of the Facility, which is located at 3720 E Benson Rd, Sioux Falls, SD 57104.
- (b) Operation of the Facility:
  - a. SFAHS staff will not be responsible for determining the validity of stray animals brought to the facility by citizens or Law Enforcement Officers. Additionally, SFAHS staff will not turn away any supposed stray animal brought to the facility by any citizen from within this listed jurisdiction and the City will be charged accordingly for animal care.
  - b. SFAHS will not release any animal placed in the Facility, except to the owner, until applicable impoundment period has been satisfied. Animals released from impoundment immediately become property of SFAHS.
  - c. SFAHS may charge, collect, and retain for its own use as part of the consideration for this contract all costs incurred from all persons who redeem impounded animals. The impound fee, if applicable, shall be returned to the City less a ten (10%) administration fee.
  - d. SFAHS is authorized to collect from the owner of the animal all reasonable and necessary costs associated with providing emergency treatment to an injured or diseased impounded animal.

## SECTION 3. Financial Obligations of the City.

- (a) The City shall pay to SFAHS for such services performed during the hours of 8:00am to 5:00pm the sum of \$75.00 per hour plus the current IRS mileage rate. For said services performed during the hours of 5:00pm and 8:00am the rate shall be \$120.00 per hour. Rates shall be based upon quarter-hour increments. The City shall pay such sums within 30 days after receipt of invoice from SFAHS.
- (b) SFAHS boards animals at the shelter under the terms of this Agreement, the City will be responsible for boarding fees, disease prevention, and necessary medical care provided at the following rate for all cases of impoundment, including animals received directly via citizen drop off at the Facility if origin location is within this listed Jurisdiction:
  - a. Boarding: \$15.00 per day, per animal, housing and materials.
  - b. Disease Prevention: \$20.00 per animal, administered upon intake to protect population of animals housed in the Facility.
  - c. Additional Medical Care provided: treatment advisement by on staff Licensed Veterinarian or Emergency Care Provider offsite, fees determined on a case by case basis.
- (c) Any large scale investigation and seizures of animal(s) will be a joint effort between Law Enforcement, Humane Officers, and the City/States Attorney. Any and all costs associated with these types of investigations will be billed to the City and paid to the Sioux Falls Area Humane Society. The City or its legal entities will be responsible to collect its own restitution from the owner of said animal(s) including boarding, medical, legal, and labor costs associated.
- (d) Owners reclaiming their animal will be responsible for impound set in ordinance and animal care costs associated. The City remains responsible for the hourly rate and applicable IRS mileage fees.

SECTION 4. Further Obligations and Agreements.

- (a) SFAHS shall not be mandated to perform any service that contradicts the organizations values and mission, and SFAHS appointed Humane Officers shall operate by all policies outlined within SDCL Chapter 40.
- (b) Through the duration of the Agreement SFAHS shall carry at its own expense a general liability insurance policy for bodily injury and property damage.
- (c) SFAHS, its members, and employees work for SFAHS and do not have the status, rights, or benefits afforded to employees of the City. By virtue of this agreement it is expressly understood and agreed that SFAHS shall perform all undertakings and professional services herein prescribed and contemplated as an independent contractor.
- (d) SFAHS records with respect to all matters covered by this contract shall, for a period of three (3) years, be made available for audit and inspected by the City at any time during normal business hours. The City shall give written notice 48 hours before an audit begins.
- (e) No waiver of any breach of any provision of this contract constitutes a waiver of any other or subsequent breach thereof.

SECTION 5. Finalization.

- (a) It is hereby agreed by and between the parties that strict and timely compliance with the pertinent laws of the State of South Dakota, ordinance of the City, administrative directives of the City and the provisions of the Agreement.
- (b) The City has the right to terminate this Agreement, at a formal meeting, adopting a motion electing so to terminate, and SFAHS has the right and option to terminate this Agreement by action of its Board of Directors. The effective date of any such termination shall be no less than 30 days from the date of delivery of the notice that such action has been taken.
- (c) This agreement ends on December 31<sup>st</sup>, 2026, unless renewed or extended in written agreement of both parties.
- (d) This agreement shall be binding on and inure to the benefit of the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have subscribed this Agreement by the duly authorized officers thereof on the day and year first above written.

The City of \_\_\_\_\_, South Dakota

Sioux Falls Area Humane Society

By: \_\_\_\_\_

Executive Director

Signature: \_\_\_\_\_

Signature: Jami Gates Grieve  
Jami Gates Grieve

# RESOLUTION 2026-001

**WHEREAS**, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

**NOW THEREFORE BE IS RESOLVED** that the following is a list of all said salaries effective in the appropriated budget for 2026:

## FISCAL YEAR 2026

### COUNCIL PER MTG

NAME	POSITION	SALARY	PER MEETING
Painter, Susan	Mayor	2,624	175
Binder, Alex	Council President	2,624	175
Hanisch, Jasen	Councilman	2,624	175
Vogel, Nick	Councilman	2,624	175
Scheff, Justin	Councilman	2,624	175

### ANNUAL SALARY

NAME	POSITION	SALARY
Siemonsma, Nicole	Finance Officer	55,120
Loudenburg, Troy	Certified Operator	1,300

### PER HOUR WAGE

NAME	POSITION	PER HR
Hanisch, Josh	Maintenance Technician	27.00
Kenneth Ripperda	Seasonal Park Attendant	16.00
x	Seasonal Mowers	16.00
x	Pool Managers	19.00
x	Swim Instructors	17.00
x	Pool Lifeguards	16.00

Dated this 13th day of January 2026 in Montrose, South Dakota.

(seal)

\_\_\_\_\_  
City Mayor or Council President

ATTEST:

\_\_\_\_\_  
Nicole Siemonsma, Finance Officer

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

**CITY OF MONTROSE**  
**RESOLUTION 2026-002**  
**Election Board Pay**

A Resolution authorizing expenditures for election board workers.

WHEREAS, the City of Montrose has determined a flat fee be established and paid to election board workers. In the event that the city and school district host a combined election date, the city will pay 50% of the election board pay and election school training costs in compliance with 2025 Combined Election City-School Agreement.

BE IT RESOLVED the City of Montrose hereby authorizes the general fund operating account elections department to provide a flat rate of pay of \$200.00 on election day for each of the election board workers, plus \$40.00 each worker that attends election school training with the county auditor and the city finance officer. The City will also reimburse the county auditors for their mileage for election school training.

Passed and Adopted this \_\_\_\_\_ day of January, 2026.

\_\_\_\_\_  
Mayor or Council President

ATTEST:

\_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Cost: \_\_\_\_\_  
Effective: \_\_\_\_\_



CITY OF MONTROSE  
Ordinance No. 2026-001  
2026 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the City of Montrose that the following sum is supplementally appropriated to meet the obligations of the municipality.

43100 Public Works	
42505 Street LEVY Repairs	\$ 5,000.00
602 Water General Fund	
42900 Other Expenses	\$ 99,850.00

<b>Total Appropriations</b>	<u>\$ 104,850.00</u>
-----------------------------	----------------------

**Cash on Hand**

10410 Money Market Reserve	
10410 Montrose Operations	\$ 5,000.00
10490 Money Market Enterprise Reserve	
10490 Water Fund	\$ 20,000.00
10491 Money Market Enterprise Reserve	
10491 Sewer Fund	\$ 79,850.00

<b>Total Cash on Hand</b>	<u>\$ 104,850.00</u>
---------------------------	----------------------

First Reading: 1-13-26  
Second Reading : \_\_\_\_\_  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_  
Publish Cost: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

\_\_\_\_\_  
Mayor or Council President

Seal

Attest:

\_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

# **CITY OF MONTROSE, SD PERSONNEL POLICIES**

**Adopted xxx, 2019**

\*Full Policy available upon request

# **City of Montrose Procurement Policy**

Adopted xxxx, 2019

\* Full policy available upon request

# CITY OF MONTROSE DISASTER PLAN LADDER BREAKDOWN :

Event Occurs\*

City runs out of assets to deal with situation ->

County brings theirs ->

County Runs out of assets ->

Surrounding counties ->

Surround Counties run out ->

State brings theirs →

State runs out of Assets ->

Feds or US Government.

**McCook County has a MUTUAL AID AGREEMENT with the City of Montrose**

**Finance Officer in City Hall has a copy of agreement.**

Each of these steps is supported by a ladder of paperwork interwoven through each entity from

Mutual Aid agreements to MOU's (memorandum of understanding)

Master Plan For the County is Called a "LEOP" – Local Emergency Operations Plan.

## **Resources:**

Montrose City Community Center can be used as a disaster-meeting place for mitigation and response.

Residents can use this room if needed.

Utility companies would be contacted to respond to affected homes in town.

Volunteer firefighters would be available to go door to door and visit with residents.

County:

<15 people can stay at county courthouse

>15 people can stay at the fire halls

EMERGENCY MANAGER FOR MCCOOK COUNTY: BJ STIEFVATOR

# Seasonal Camping Patron Policy

IT IS THE RESPONSIBILITY OF SEASONAL PATRONS TO REVIEW PARK POLICIES ANNUALLY TO KEEP UP TO DATE ON ANY CHANGES THAT TAKE EFFECT FOR THE MONTROSE CAMPGROUND.

**Montrose Campground and Seasonal Camping Operation Dates:**  
**May 1<sup>st</sup> – October 1<sup>st</sup> ; Weather Permitting; Council Advised**

## Seasonal Fees

**Seasonal Campsite Fee:** \$2000 per site for a fiscal year.

(City of Montrose Fiscal Year: January 1<sup>st</sup> – December 31<sup>st</sup>)

Checks can be paid to: *City of Montrose*

Full payment must be made *no later than April 1<sup>st</sup>* to the city Finance Officer or the Campground Host.

If payment has not been received by April 1<sup>st</sup>, the site amenities (water/electricity) will be shut down and an eviction notice will be issued to the seasonal camper.

**Reservation Deposit:** It is an option to reserve a seasonal campsite for the following year if a **deposit of \$150** is paid to the city Finance Officer or the Campground Host. This deposit is non-refundable and the deposit will be deducted from the \$2000 annual fee. This reservation deposit must be made at the end of the camping season, by October 1<sup>st</sup> of the current year.

Please note: Site Reservations are on a first come, first serve basis. If a reservation deposit is not received for a seasonal campsite prior to October 1<sup>st</sup> then it is assumed by the Montrose Campground managers that a seasonal site is available to new customers. If a deposit is made to hold a seasonal spot, and the patron decides they no longer want the spot, no refunds will be given.

Trailers that are left on-site for the winter will be asked to move no later than April 1<sup>st</sup> of every year and are subject to be towed away if a reservation deposit was not paid prior to October 1<sup>st</sup> of the previous year. **Trailers parked over the winter months in a seasonal campsite is a courtesy of the city council team, and does not reflect as a right because of the annual fee requirement.**

Please note: If a patron decides to leave on their own accord once the season has started, and all fees are paid for that fiscal year, all sales are final and no refunds will be given.

**Payment Plan:** Payment plans are an option and can be worked out with the city Finance Officer. Note: payment plans will still need to accommodate the April 1<sup>st</sup> deadline.

**Insurance Coverage:** All seasonal campsite patrons must provide non-expired proof of insurance coverage on their Trailers/RVs, and this must be filed with the city Finance Officer, as well as up to date contact information.

## Seasonal Site Rules:

The Maintenance Technician and the Campground Host will perform their duties accordingly to address complaints/emergency repairs to campsites (electrical, sewer, and water) and may enter a site to do so as it is the property of the City of Montrose. The fees patrons pay for a seasonal campsite, is to have the use of a site for the season; to use the amenities and services of the park and does not give you ownership of site/property or entitle you to refuse staff entrance onto the site to perform their duties.

All rules will be enforced. Emergencies or staff abuse that occur, requires documentation to be filed with the finance officer for mayor/city council review. If there are numerous issues, concerning any particular

*\* Full policy available upon request*

# Montrose Camping Terms & Conditions

IT IS THE RESPONSIBILITY OF CAMPING PATRONS TO REVIEW PARK TERMS AND CONDITIONS  
PRIOR TO THE COMPLETION OF THE RESERVATION PROCESS.

Montrose Campground Operation Dates:  
May 1<sup>st</sup> – October 1<sup>st</sup> ; Weather Permitting; Council Advised

1. Guests are responsible for any damage or injury caused by themselves, their children, and/or pets.
2. Guest assumes any and all risks associated with the foregoing and agrees to hold park harmless from and indemnify park against the same.
3. The park is not responsible for personal injuries or damage, loss, or theft of any personal property or vehicle.
4. We reserve the right to evict any person(s) who does not comply with the rules and policies. The Camphost or City Personnel may have your vehicle/RV/Camper towed at your expense if you are parked in a site that does not line up with your reservation online.
5. All Motorhomes, RVs, or Travel Trailers must be in good working order and appearance.
6. We reserve the right to refuse access to guests whose vehicle is deemed unacceptable.
7. Tents are limited to a maximum of two per site and cost an additional \$10 per tent, per night.
8. Campers will not be allowed to stay for more than 14 consecutive days, unless special approval is received from the Montrose Finance Officer. After 14 days, a camper is required to be away from the campground for at least 48 hours.
9. Maximum of 8 people staying at a site at any given time.
10. Visitors are welcome at guest sites between the hours of 9 AM & 10:30 PM.
11. Guest visitors are not permitted to stay overnight. All visitors are required to leave by 10:30 PM.
12. Propane grills and propane fire pits are allowed. Fire pits may be used as long as there is no active burn ban in place for the city. The city Finance Officer has this information if needed.
  - Campers are to maintain a reasonable size fire; for safety reasons, we do not allow the burning of large lumber, pressure-treated lumber, or pallets.
  - Wood Piles are not to exceed 3 feet high x 4 feet wide and must be kept tidy.
  - At no time is fire to be left unattended.
13. Blowup mattresses, sleeping bags, and cots are not allowed outside.
14. Rugs are not allowed on grassy areas of sites.
15. Maintenance on RVs or vehicles on the property is not allowed unless otherwise given permission.

\* Full policy available upon request



# CANCELLATION / REFUND POLICY

## Montrose Campground

- \*All payments are due when the reservation is made.
- \*Cancellations received more than 48 hours prior to reservation will receive a full refund, minus a \$10.00 processing fee.
- \*Cancellations with less than 48-hour notice will not be eligible for a refund.

***CITY OF***

***MONTROSE***

***POOL***

***MANUAL***

\* Full policy available upon request



## **2026 MONTROSE VOLUNTEER FIREFIGHTER LIST**

FIRE CHIEF: BRIAN SMITH

605-941-3970

SECRETARY: DENNIS GORTON

Bartlett, Sara

Bartlett, Elliott

Berens, Lee

**26 total**

Bultje, James

**of these, 2 are EMT's**

Erickson, Bob

Graff, Adam

Hageman, Justin

Head, Ellen

Head, Nancy

Healy, Craig

Healy, Tim

Hofer, Jordyn

Kappenman, Brian

Meyer, Anthony

O'Hara, Jeff

Raap, Andrew

Sechser, Jacob

Smith, John

Struck, Emily

Struck, Todd

Vosburg, Sidney

Vosburg, Trace

Von Berge, Jacob

Wiebersick, Jeremy

REVISED: 1/13/26

# 2026 PARKS/REC VOLUNTEERS LIST

Nick Morrison  
Adam Graff  
Jeremy Wiebersick  
Jay McGuire  
Jeremy Thompson  
Randy Thompson  
JoAnn Thompson  
Tyler Johnson  
Jolene Vogel  
Jackie Jandl  
Todd Skyberg  
Jill Skyberg  
Gene Struck  
Matt Fockler  
Jeff Twedt  
Jeff Ohara  
Earl Siemonsma  
Chris Katzer  
Tony Meyers  
Cliff Hallem  
Marcus Styles  
Shanna Styles

REVISED: 1/5/26

ANNUAL INTEREST REPORTING

	2023	2024	2025	2026
General Fund	1697.13	1314.73	1,426.51	
Campground MM	441.7	625.62	1,145.32	
Odell MM	1418.97	1524.33	1,219.89	
Montrose Operations MM	2469.17	2042.31	1,937.20	
Reserve for Equipment MM	357.63	360.51	350.17	
Water MM	200.34	293	606.82	
Sewer MM	559.62	2107.82	2079.16	
Odell CD Earnings into GF	400	5966.03	6469.7	
Total:	7544.56	14234.35	15,234.77	0

Revised: 1/02/25

# END OF YEAR BALANCES



	2023 budget	2023 Final	2024 budget	2024 Final	2025 budget	2025 Final	2026 budget
General Fund Revenue	531,982.99	425,869.07	433,370	601,959.41 MontOP Supp.	656,960	651,998.06	1,105,937.00
		391,311.02 UB JE Fix \$69,154.70	433,370	501,991.04 Street Repair	656,960	449,670.80	1,105,937.00
General Fund Expenditures	531,982.99						
Water Fund Revenue	122,950	130,731.44	109,070	163,214.48	113,860	166,426.52	113,435
Water Fund Expenditures	122,950	107,505.23	109,070	127,573.72 MM Trans. \$40,000	113,860	132,611.15 MM Trans. \$43,000	113,435
Sewer Fund Revenue	93,374	229,342.50 Sewer Project	93,370	103,360.55	100,160	140,117.63	102,380
Sewer Fund Expenditures	93,374	180,762.91 Sewer Project	93,370	95,185.51 Loans	100,160	134,253.32 MM Trans. \$36,000	102,380

Revised: 1/07/25

## Money Market ODELL INTEREST LOG

YEAR	INTEREST EARNED
2030	
2029	
2028	
2027	
2026	
2025	7,689.59
2024	7,490.36
2023	1,818.97
2022	\$216
2021	\$204
2020	\$303
2019	\$405
2018	\$614
2017	\$480
2016	\$480
2015	\$468
2014	\$480
2013	\$480
2012	\$540
2011	\$1,320
2010	\$1,329
<b>TOTAL:</b>	<b>\$24,318</b>

odell BALANCE: **\$315,257.37**

odell BALANCE: **\$392,537.48**

odell BALANCE: **\$381,163.15**

FEB. 2019 \$200,000 Withdrawl (CD Created)

JAN. 2013 \$19,000 Withdrawl

AUG. 2012 \$15,000 Withdrawl

Withdrawl from Odell MM \$78,500 into CAMP MM due to exi

**50% of interest: \$12,159      restricted account spending authority**

Revised: 01/02/2026

**Original Deposit 8-11-2004 \$150,000**

**Final Deposit 6-1-2005 \$159,987**

**Total Gift Amount after Fees: \$309,987.11**

**2025 General Fund; Money Market Accounts; CD - Overview**

Account Name	Account #	Purpose	Opened	Jan. Recon Balance	Feb. Recon Balance	Mar. Recon Balance	Apr. Recon Balance
Checking Account	xxx0164	Operating Fund	x	336,787.96	390,935.16	424,540.54	419,857.55
Water Fund	602	General Fund	x	44,195.15	47,366.52	51,943.60	52,987.90
Sewer Fund	604	General Fund	x	62,706.60	63,009.46	67,450.01	60,731.55
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x	92,762.88	93,191.20	99,986.42	104,769.62
ODELL Account	MM/xxx1776	Borrow Option	x	192,668.30	192,786.54	192,917.53	193,031.69
Montrose Operations	MM/xxx1739	Optional	9/20/2022	185,861.48	260,901.87	261,079.14	261,233.64
Reserve for Equipment	MM/xxx1832	Optional	x	45,290.61	45,318.40	45,349.19	45,376.03
Water Fund Savings	MM/xxx1997	Savings	3/30/2023	73,569.62	73,614.77	73,664.79	73,708.38
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023	264,800.05	264,962.56	265,142.59	265,299.50
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	May Recon Balance	Jun. Recon Balance	Jul. Recon Balance	Aug. Recon Balance
Checking Account	xxx0164	Operating Fund	x	469,745.04	491,687.20	479,012.38	470,573.50
Water Fund	602	General Fund	x	56,191.63	60,976.05	61,661.92	65,634.53
Sewer Fund	604	General Fund	x	62,043.33	67,059.39	62,098.12	61,274.93
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x	109,180.34	114,329.01	199,116.20	205,576.20
ODELL Account	MM/xxx1776	Borrow Option	x	193,048.61	193,295.16	114,895.70	114,968.89
Montrose Operations	MM/xxx1739	Optional	9/20/2022	261,256.54	261,590.20	261,756.83	261,923.57
Reserve for Equipment	MM/xxx1832	Optional	x	45,380.01	45,437.97	45,466.91	45,495.87
Water Fund Savings	MM/xxx1997	Savings	3/30/2023	73,714.84	73,808.98	73,856.00	73,903.05
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023	265,322.76	265,661.61	265,830.83	266,000.16
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000

Account Name	Account #	Purpose	Date Opened	Sep. Recon Balance	Oct. Recon Balance	Nov. Recon Balance	Dec. Recon Balance	Annual Interest
Checking Account	xxx0164	Operating Fund	x	393,081.06	354,253.34	372,473.44	406,424.78	7,896.21
Water Fund	602	General Fund	x	70,160.82	70,733.78	28,072.24	31,985.34	x
Sewer Fund	604	General Fund	x	66,880.88	64,189.26	28,412.45	33,965.35	x
CAMP Account	MM/xxx1950	Cmp Dep/Season Dep.	x	209,703.57	210,109.68	210,102.97	210,644.04	1145.32
ODELL Account	MM/xxx1776	Borrow Option	x	115,039.76	115,113.04	115,184.00	115,257.37	1219.89
Montrose Operations	MM/xxx1739	Optional	9/20/2022	262,085.03	262,251.97	262,413.63	262,580.78	1937.2
Reserve for Equipment	MM/xxx1832	Optional	x	45,523.92	45,552.92	45,581.00	45,610.03	350.17
Water Fund Savings	MM/xxx1997	Savings	3/30/2023	73,948.61	73,995.71	117,051.93	117,126.49	606.82
Sewer Fund Savings	MM/xxx1973	Savings	3/30/2023	266,164.13	266,333.67	302,506.72	302,699.41	2079.16
18m CD ODELL	x7010	ODELL Fund	2/22/2019	\$200,000	200,000	200,000	200,000	x

VOUCHERS

# JANUARY COUNCIL MEETING VOUCHER SUMMARY

## PAID Between Meetings

29581e	FEDERAL TAX PAYMENT	12/19/25	\$568.10	Payroll Taxes
29582e	FEDERAL TAX PAYMENT	1/2/26	\$882.24	Payroll Taxes
30914	BRIGHT ARROW	1/1/26	\$75.00	Annual membership Dues
29580e	CAMPSPOT	12/10/25	\$12.00	Camp Reservation Fees-DEC
29585e	CAMPSPOT	1/5/26	\$19.50	Camp Reservation Fees-JAN
29586e	CLOVER CONNECT	1/5/26	\$67.12	ACH Card Fees for Campground
30909	JASPERS, SYLVIA (VAL)	12/26/25	\$20.35	UB Deposit Reimbursement Property 410 N 2nd Ave
30908	LEMAN, RACHEL	12/26/25	\$126.05	UB Deposit Reimbursement Property 409 S Church Ave
29583e	SD DLR	1/5/26	\$0.41	4th Quarter 2025 Unemployment Insurance
29584e	SD DOR	1/7/26	\$229.30	Garbage Tax December 2025
30917	SD RETIREMENT SYSTEM	1/2/26	\$670.02	Monthly Reporting
30915	THE SECURITY STATE BANK	1/1/26	\$2,731.59	Finance laptop; Microsoft pkg; Postage; Bus Cards
30916	US BANK, N.A.	1/1/26	\$11,703.04	Loan: DW1 / CW2

## PAID at Council Meeting

30918	A&B BUSINESS	1/13/26	\$220.91	Monthly IT Service; Printer Contract
30919	ADDY DISPOSAL	1/13/26	\$2,994.00	Monthly Garbage Fee
30920	BADGER METER	1/13/26	\$67.43	Monthly cellular/network fees
30933	BIERSCHBACH EQUIP	1/13/26	\$290.00	Lift Rental for main street lights
30921	CITY OF MONTROSE	1/13/26	\$1.89	Monthly UB Bill
30922	GOLDEN WEST	1/13/26	\$178.76	Monthly Office Phone Bill
30934	JOSH HANISCH	1/13/26	\$84.68	Mileage for Lift Rental
30923	KINGBROOK RURAL WATER	1/13/26	\$4,437.30	Monthly Water Purchase-Usage
30924	MCCOOK CO. AUDITOR	1/13/26	\$1,783.60	Monthly Sheriff Fee
30925	MIDAMERICAN ENERGY	1/13/26	\$515.27	Prior month Usage
30926	MONTROSE GAS PLUS	1/13/26	\$189.82	Fuel for City Equip
30927	NEW CENTURY PRESS	1/13/26	\$189.49	Mtg Minutes; Public Notices (3)
30928	PUBLIC HEALTH LAB	1/13/26	\$260.00	BacT Water Sample Fees
30929	SD ARWS	1/13/26	\$410.00	Annual membership Dues
30930	SECOG	1/13/26	\$864.00	Annual membership Dues
30931	SOUTHEASTERN ELECTRIC COOP	1/13/26	\$1,292.17	Monthly Electric Bill
30932	TRANSSOURCE TRUCK & EQUIP.	1/13/26	\$1,533.21	Loader Shifter Repair
TOTAL PAID:			\$32,417.25	

## Payroll

	City Council Members		\$2,450.00	Quarterly Payment-Paid in January
	Finance Officer		\$4,240.00	2 pay periods - December
	Seasonal Snow Removal		\$316.67	Council Hanisch
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance		\$1,388.56	2 pay periods - December
	TOTAL SALARIES:		\$8,495.23	
	GRAND TOTAL:		\$40,912.48	